

D. Executive Council Employees

1. Secretary, (non-voting)
2. Election commissioner(s) (non-voting)
3. Refer to Position Description for duties.

Article VI. Executive Council Meetings

1. The Executive Council shall conduct regular meetings at 3:10 PM-5:00 PM or at date and time approved by the Dean of Student Activities.
2. Meet monthly, or as needed as deemed by the ASCCCSF Student Chancellor.
3. Not conduct summer meetings unless called by ASCCCSF Student Chancellor and approved by the Dean of Student Activities.
4. Meeting locations must rotate alphabetically to Centers that have Active Councils and/or Association of Students.
5. The quorum shall be established with a majority (50% plus 1) of active Councils and/or Association of Students present.
6. All meetings of the Executive Council and any subordinate bodies shall be conducted in accordance with the California Open Meeting Law (Ralph M. Brown Act) Govt. Code 54950-76.
7. The meeting shall be called by the Student Chancellor. In the absence of a Student Chancellor or if the Student chancellor refuses to call a meeting, a majority of the Executive Council shall call a meeting.

Article VII. Executive Council Officer Duties

A. Student Chancellor

1. Shall serve as the communicating link between the Students and the CCSF Chancellor.
- 2.

3. Duties as assigned by the Student Chancellor, including but not limited to:
 - a. Meeting with CCSF Chancellor
 - b. Chairing Executive Council
 - c. Preparing agenda
 - d. Attending Campus Council/Association of Students meetings
 - e. Serving as alternate for PGC if appointed member is unable to attend

C. Treasurer

1. Shall maintain and present the Executive Council Budget for approval by the Executive Council.
2. Must have the Budget updated every time there is a change.
3. Must serve on the PGC Budget Committee.
4. Must maintain a relationship with the Vice Chancellor of Finance.
5. Must be available to assist other Campus Councils/Association of Students Finance chairs when asked.
6. Shall serve as an ex-officio (non-voting) member of active AS Council/Student Association Finance/Budget Committees.

Article VIII Executive Council Officer Removal and Replacement

A. Removal by the Executive Council

1. The removal of the Student Vice Chancellor will be considered by the Executive Board upon presentation of a Bill of Particulars clearly delineating committed offenses or dereliction of duties signed by a minimum of 6 active Campus AS Councils/Association of Students at an Executive Council meeting.
2. There shall be an agenda item for removal on the next regularly scheduled Ex Council meeting.
3. The approving vote for the removal requires a $\frac{3}{4}$ affirming vote of Executive Council committee members voting.

B. Removal by General Student Body

1. The student body shall be permitted to seek removal of any Executive Council Officer by submitting a petition to the Dean of Student Activities or designee signed by at least 2% of the current student district population.
2. The petition must include the following:
 - A. Full description of the violations, dereliction of duties, or misdeeds of the officer.
 - B. The type and nature of disciplinary action is requested.
 - C. Each petition signer must clearly print name and official CCSF email address in addition to providing a personal signature.

C. Removal Proceedings

1. Upon receipt of either the Bill of Particulars or the petition, the item for removal shall be placed on the next regularly scheduled Executive Council meeting agenda.
2. The Student Chancellor shall chair the proceedings unless it is the Student Chancellor who is up for removal. If the Student Chancellor is up for removal, the Student Vice Chancellor shall chair the proceedings.
3. The charges shall be read and the Officer up for removal will have the opportunity to defend themselves against the charges.

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D. Replacement of removed or resigned Executive Council officers

1. In the event the position of Student Chancellor is vacated, the Student Vice Chancellor of ASCCCSF shall assume the position of acting Student Chancellor until the Executive Council appoints a new Student Chancellor.
2. Upon confirmation of a vacancy, the Executive Council chair shall formally announce to the Executive Council members and to each AS Council/Student Association that nominations are open for the vacated position.
3. Nominations shall be open for at least 5 college days.
4. Eligible members to be nominated must meet qualifications listed in Article IV, section B, and are limited to:
 - a. Executive Council Officers
 - b. Governors of the CCSF Campus Councils/Association of Students
 - c. Be preliminarily approved by the Dean of Student Activities, or designee.
5. Upon closing of nominations, the Executive Council will conduct the voting for officer at the next regularly scheduled meeting.
6. Nominees will be allowed a 3 minute speech explaining their qualifications, etc.
7. Each Nominee will be asked 3 questions from the Executive Council.
8. The Executive Council will debate and conduct a formal vote to elect the new officer.

Article IX. Association of Students General Provisions

- A. In order to establish an Association of Students a petition signed by at least 10 currently registered students at the respective Center /MCIaw BT 0 12 9hreWg.8.76 gn3(es)T3pec3(im)TEl3q0 0 612

Article XV11. Amendments to the Bylaws and Codes

Sec. 1. Amendments to ASCCCF Bylaws Amendment procedure

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after the Dean of Student Activities has approved it to be

introduction of amendments to the respective Center Council after the Dean of Student Activities has approved it to be considered by the ASB College Council.

B. The respective Center Council shall then discuss and review the amendment.

C.. The amendment shall then be placed on the next regularly scheduled Center Council meeting agenda as an action item and may have the 1st vote.

D. Prior to the second vote, at the next regularly scheduled meeting, the amendment shall be published at least twice in documents available to all respective Center Council members and for respective student body to read.

E. Prior to the second vote, respective Center Council student members shall be given opportunity to comment on the amendment motion in the respective Center Council meeting.

F. The Center Council Code amendments may be adopted by two (2) two-thirds (2/3) majority vote of all active members of the respective Center Council.

Article XVIII. Campus Council Structure

- A. Each individual Campus Center Council/Association of Students within CCSF must adopt a set of Codes in order to be a recognized representative body.
- B. Campus Codes shall not conflict with the ASCCCSF Bylaws, ASCCCSF Constitution, Finance Guidelines and Election Guidelines.
- C. Campus Center Associations of Students must be approved by the Dean of Student Activities.
- D. Titles for each position given in the order of the hierarchy:
 1. President
 2. Vice President or if more than one Director
 3. Senator(s) or Officer(s)
- E. Students serving on each College Council must be enrolled in at least 5 credit units and be a student in good standing at the Center they represent.
- F. Students serving as representatives on each Center Association of Students must be enrolled in at least 5 credit units or at least 10 hours of non-credit units at the Center they are representing.

