Title:

MINUTES OF MEETINGS

Number: BP 1.13

Legal Authority: Reference: California Education Code Sections 70902 and 72121(a);

California Government Code Section 54957.5

The officially adopted minutes shall be available for inspection and copying upon request no later than ten (10) working days after the meeting at which the minutes are adopted. Upon request, minutes required to be produced by this section, shall be made available in increased type size.

Records of all business transacted and of all policies and regulations, or other controls enacted by the Board, shall be set forth in full in the official records of the District, which shall be the official public records of Board actions.

**Recommended by Participatory Governance Council:** September 1, 2022

Approved by Board of Trustees: October 20, 2022