

SAN FRANCISCO COMMUNITY COLLEGE  
DISTRICT POLICY MANUAL

**Title:**  
CITIZEN'S BOND OVERSIGHT COMMITTEE

**Number:**  
BP 2.10

**Legal Authority:**  
Reference: California Constitution Article XIII A, Section 1(b) and Article XVI, Section 18(b); Education Code, sections 15278 et seq.; 70902.

**Recommended by Participatory Governance Council:** October 6, 2022  
**Approved by Board of Trustees:** December 8, 2022

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3. One member shall, at the time of appointment, be active in a bona fide taxpayers' organization, which may be a local, regional, statewide or national organization;
4. One member shall, at the time of appointment, be a student who is both currently enrolled in the District and active in a community college group, such as student government. The Board authorizes the Chancellor to permit the community college student member to serve up to six months after the student's graduation.
5. One member shall, at the time of appointment, be active in the support and organization of the District, such as a member of an advisory council or foundation.

A single individual may be appointed as a representative of more than one of the above categories, if applicable.

- B. Additional CBOC Members. In addition to the CBOC members required by Proposition 39, the Board may include the following community residents as additional members of the Committee ("additional members"):

One individual recommended to the Board for appointment to the CBOC by each of the seven publicly elected Trustees who wish to make a recommendation.

The Board may change the number or composition of the additional members of the CBOC by resolution; provided, however, that no additional member of the CBOC shall be removed prior to the expiration of their term solely because of a Board determination to change the number or composition.

- C. Restrictions on Membership. No employee or official of the District shall be appointed to the CBOC. Additionally, no vendor, contractor, or consultant of the District, or employee or official of a District vendor, contractor, or consultant, shall be appointed to the CBOC.

After appointment to a two-year term, CBOC members who wish to be appointed for a second two-year term shall reapply to the Board for consideration.

## II. Replacing a Committee Member

A new CBOC member will be named by the Board if one or more of the following events occurs:

- A. The CBOC member submits a written resignation. The resignation shall be submitted to the Board President or to the Chancellor and shall be considered accepted by the Board upon submission to either the Board President or Chancellor;
- B. The CBOC or the Board of Trustees by a majority vote removes a CBOC member for cause; including non-attendance at meetings and/or violating the CBOC Code of Conduct.



- B. Receiving and reviewing the annual, independent financial audits required by Article XIII A, Section 1, subdivision (b)(3)(D) of the California Constitution.
- C. Inspecting school facilities and grounds to ensure that bond revenues are expended in compliance with the requirements of Article XIII A, Section 1, subdivision (b)(3) of the California Constitution.
- D. Receiving and reviewing copies of any deferred maintenance proposals or plans developed by the District.
- E. Reviewing efforts by the District to maximize bond revenues by implementing cost-saving measures including, but not limited to, the following:
  - 1. Mechanisms designed to reduce the costs of professional fees;
  - 2. Mechanisms designed to reduce the cost of site preparation;
  - 3. Recommendations regarding the joint use of core facilities;
  - 4. Mechanisms designed to reduce costs by incorporating efficiencies in school site design;
  - 5. Recommendations regarding the use of cost-effective and efficient reusable facility plans.

CBOC members are expected to attend regularly scheduled meetings of the CBOC, diligently review all pertinent information provided to the CBOC pursuant to state laws, and abide by any rules of conduct for CBOC members approved by the Board of Trustees in consultation with the CBOC (the “Code of Conduct”).

V. Limitations on Committee Role

As noted in Section III, the CBOC’s purpose is to inform the public concerning the expenditure of bond revenues.

Except as may be required by a CBOC member’s duties as a public official for the City and County of San Francisco, the CBOC will not be required or have the authority to:

- A. Participate in the bond sale and issuance process or make decisions concerning the timing, terms or structure of a bond issuance, except that the CBOC may review the District’s plans for any bond sale and may review bond issuance documents upon the conclusion of a bond sale if desired;
- B. Determine the specific projects on which bond funds may be spent;
- C. Determine the priority of projects on which bond funds are spent;
- D. Select contractors or consultants for bond projects;
- E. Participate in the negotiation or bid process for such contractors or consultants or

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public record and the District shall make all documents and minutes available on the District's Internet website, all in accordance with the District's Sunshine Policy.

CBOC members shall be subject to prohibitions regarding incompatibility of office pursuant to Government Code sections 1125-1129 and financial interest in contracts pursuant to Government Code sections 1090-1099.

The Board shall, without expending Bond funds:

- 1.