Planning Committee Meeting
March 1, 2021, 3:00 - 5:00 pm
Via Zoom
MINUTES

Members Present: Pamela Mery [(M)0 0 C1i [(M91,5)-)a8r8 47(4yl9t5i$)ria[(M915:,)Me 8ßMRArgfN78Gy8gfAbVaz9Ê-0Ú%n

No.	Item	Discussion/Outcome	Follow Up
1.	Welcome and Introductions	Following welcome and introductions, the committee received public comment regarding lifelong learning and facilities.	
2.	Review draft of February 1st minutes	Deferred to next meeting.	
3.	Updates since last meeting	Tom Boegel, Vice Chancellor of Academic and Institutional Affairs, provided an update on behalf of the workgroup for the Bayview/Hunters Point (BHP) plan. The workgroup will determine nomenclature that avoids the words "Education Master Plan"—in that order—to prevent confusion with the district's overarching EMP. The BHP plan will have a two-to-three-year horizon. There is a balancing act when considering the extent to which a Center serves the immediate surrounding area versus serving as a specialized location. To date Evans is more in the latter category. A committee member noted that BHP falls within Qualified Opportunity Zones. Another member asked about synergistic balancing of credit and noncredit offeoff ofici(ic)9 , (03 Tw 1w [)-3 (rg)rm f o(o)-6.6 (f)3 (ic)l.9 (r)10.6 another update. The Chair provided an update on Annual Planning.	VC Boegel will return on April 5 to provide another BHP update.

Completed reports were received from student affairs areas (22 total), along with instructional departments, academic service areas, and selected administrative units within academic affairs (66 total). Responses are being parsed and circulated to inform decision-making. In general, reports are submitted by Department Chairs, with Deans receiving, reading, reviewing, and "approving" the reports. While approval does not denote full agreement or prioritization, it constitutes a critical communications path.

The Chair reminded the committee of the two additional questions used during the "Fall 2020" cycle.

Q: Progress: "What are you discovering about instruction and/or services in this remote environment that you would want to maintain post-pandemic?"

Q: Planning: "What kinds of issues are exacerbated or emerging that are likely to remain (unless addressed)?" While follow up was needed in some cases, responses are now complete [one department had been pending at the time of the meeting].

- The committee discussed who should receive and review those responses. It was agreed that multiple parties are interested including the Planning Committee itself and the Program Review Committee (PRC). Responses are public, so there is no need to limit their availability.
- A synthesis may be useful as well, perhaps with some major groupings such as Student Affairs and departments relevant for the Adult Education Program (AEP) serving Noncredit.
- The committee discussed the potential usefulness for HEERF but the timeline may be too tight. HEERF themes have consistently centered on technology (for students and employees) an(e)-3 ( )10.6 (m)-6.4 (aj6.63)-6.4 (i..2 (a)

4.	Annual Planning & Budgeting Calendar	Discussion of the Annual Planning & Budgeting Calendar Working Draft was limited due to time. Three members (Alexis Litzky, Wendy Miller, David Yee) volunteered to work with the Chair on fleshing out the draft. A committee member noted that prior versions emphasized who is responsible for each activity. The Committee also discussed whether we might have input on the Budget Assumptions. The Chair noted a desire for realistic scenarios. Committee members expressed concern about previously full classes being eliminated for Fall 2021 and Spring 2022 and the question of impacts on overall enrollment.	The Chair will schedule group time focused on the calendar.

5. ACCJC Annual Report and Goal-setting

Based on information from last year's report, current figures, and a presentation from Research on equity and opportunity gaps, followed by robust discussion.

Actual course completion declined slightly during the pandemic. Fall 2020 credit course completion was 71%

		action(s) your department is taking to improve the rates and meet the Institution-Set Standard."	

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